



## Lake Forest Boat Launch Facility Protection Plan

**Facility Name:** Lake Forest Boat Launch

**Facility Address:** 2500 Lake Forest Road, Tahoe City, California 96145

The following measures were developed by the Tahoe City Public Utility District, utilizing guidelines from Placer County, the State of California and the CDC and shall be implemented to protect employee, boaters and the general public from the potential transmission of coronavirus at the boat launch facility.

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### Signage

- Place a sign at the entrance of Lake Forest Road, attendant kiosk, parking lot, boat launch ramp, pier, dock, restrooms, and other relevant buildings to inform all employees and boaters that they should:
    - stay in their vehicles at the attendant kiosk and prior to launching;
    - abide by all posted entry and inspection guidelines, payment process, launching rules and exiting process;
    - avoid entering the facility if they feel sick, or have a cough or fever;
    - maintain a minimum six-foot distance from anyone who is not a household member;
    - sneeze and cough into a cloth or tissue or, if not available, into one's elbow;
    - not shake hands or engage in any unnecessary physical contact; and,
    - require employees to wear a face covering.
  - Post a copy of this Plan at the kiosk, boat ramp launch, bathrooms, and other relevant buildings.
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### Measures to Protect Employee Health

- Everyone who can carry out their work duties from home has been directed to do so.
- All employees have been told not to come to work if sick.
- Symptom checks are being conducted before employees enter the work space.
- All work stations are separated by at least six feet.
- Kiosk and bathrooms, are being disinfected frequently, on the following schedule:
  - Kiosk: 3 x daily
  - Bathrooms: 2 x daily
- Disinfectant and related supplies are available to all employees at the following location(s):  
Kiosk and restrooms.
- Hand sanitizer effective against COVID-19 is available to all employees at the following location(s):  
Kiosk and restrooms.
- Soap and water are available to all employees at the following location(s):  
Restrooms.
- Require employees and encourage boaters to wear a face covering that covers the nose and mouth when interacting with others. Provide such face coverings to employees if needed.
- Employees will limit the amount of contact with boats during inspection and resealing

- Copies of this Plan have been distributed to all employees.
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### **Measures to Protect Boaters at Kiosk, and during Boat Inspection**

- Kiosk will be open for payment and boat inspection.
    - Attendants should wear face coverings.
    - Attendants should sanitize their hands or change gloves frequently.
  - Require boaters to stay in their vehicle during inspection and payment processing, read posted signage and park vehicle and trailer within delineated areas for inspection with their motor off. Post signage.
  - Payment processing by Credit Card transaction only. Boater shall remain in vehicle during processing. Credit Card will be sanitized before handing back to customer. Credit Card processing terminal will be sanitized after each transaction.
  - Boaters to proceed to the boat launch without any physical contact.
  - All employees have been instructed to maintain at least a six-foot distance from customers where possible and from each other, except employees may momentarily come closer to one another as necessary when using recommended PPE and all other safety precautions.
  - All employees have been instructed to request customers to remain in their vehicles at all times. If a customer does not comply with this or any other posted rule, an inspection shall be halted and the customer may lose further launching privileges.
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### **Measures to Protect Boaters during Launch**

- Rope off common gathering areas.
  - Boaters to proceed to the boat launch without any physical contact.
  - Require boaters to prepare their vessel while waiting to launch, and stay in their vehicle until it is their turn to launch. Post signage.
  - Require boaters to maintain a minimum six-foot distance from anyone who is not a household member
  - Require boaters to proceed to the exiting process immediately after exiting the water. Post signage.
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### **Measures to Protect Boaters during Exiting Process**

- Kiosk will be open for boat resealing.
    - Attendants should wear face coverings.
    - Attendants should sanitize their hands or change gloves frequently.
  - Require boaters to stay in their vehicle with their motor off during resealing, read posted signage and park vehicle and trailer within delineated areas with their motor off for resealing. Post signage.
  - Require boaters to leave the property immediately after resealing. Post signage.
  - All employees have been instructed to maintain at least a six-foot distance from customers where possible and from each other, except employees may momentarily come closer to one another as necessary when using recommended PPE and all other safety precautions.
  - All employees have been instructed to request customers to remain in their vehicles at all times. If a customer does not comply with this or any other posted rule, an inspection shall be halted and the customer may lose further launching privileges.
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**Measures to Increase Sanitization**

- Disinfecting all high-contact surfaces frequently.

You may contact the following person with any questions or comments about this Plan:

Name: Kay Berntson, Parks and Facilities Superintendent

Phone Number: (530) 580-6050